



**Board of Nursing Home Administrators
Minutes
February 23, 2005
Department of Health
Point Plaza East
Room 153
310 Israel Rd SE
Tumwater, WA 98501
12:30 p.m.**

Board Members:

Linda Batch, LPN, Co-Chair
Keith Fauerso, NHA
Mely Davenport, RN
Susan Quigley, NHA
Mary Sue Gorski, ARNP
Mary Ersek, RN
Carol F. Hart, Public Member

Assistant Attorney General:

Gail Yu, Assistant Attorney General

Staff:

Paula R. Meyer, RN, MSN, Executive Director
Kendra Pitzler, Program Manager
Judy Young, Staff Attorney
Janet McCaffrey, Administrative Assistant

1. Opening—Linda Batch, Co-Chair 12:35 p.m.

- Call to Order
- Introductions
- Order of Agenda
- Correspondence
- Announcements
- Ground Rules for Phone Conference
- Other

2. Consent Agenda—DISCUSSION/ACTION

Items listed under the consent agenda are considered to be routine agency matters and will be approved by a single motion of the Board without separate discussion. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda.

- Approval of February 23rd, 2005 agenda
- Approval of November 19th, 2004 minutes
- December Budget Report
- Current Health Professions Quality Assurance (HPQA) and Section 6 Organization Chart
- Legislation of Interest to Nursing Home Administrators

ACTION: The Consent Agenda was approved by the Board.

3. Discussion items - DISCUSSION/ACTION

Discussion of items removed from the consent agenda.

ACTION: There were no items removed from the agenda.

4. Program Manager Report – Kendra Pitzler – DISCUSSION/ACTION

- Update on Caregiver/Nursing Assistant Training
- Other

5. Executive Director Report- Paula Meyer-Discussion/Action

- Legislative Updates
 - HB1071
 - HB1198
 - HB1137
 - HB1445

6. Administrator-In-Training Sub-Committee-Discussion/Action

- Candidates from states that do not have requirements substantially equivalent to Washington State
- States with requirements that are substantially equivalent to Washington State

DISCUSSION: Define substantially equivalent. It was decided that this is a multi-faceted issue and merits more discussion by sub-committee.

ACTION: It was decided unanimously that the issue will go back to sub-committee for more in depth analysis on a state-by-state basis.

7. 2:07 pm OPEN MIKE- Open mike is for public presentation of issues to the Board of Nursing Home Administrators.

Derek Richey and Mike Hinson, both with the Good Samaritan Society addressed the Board.

8. 2005 Meeting Dates/Places-Discussion/Action

DISCUSSION: The meeting date originally scheduled for November 18, 2005 is not acceptable due to conflicts with the NAB semi-annual meeting.

ACTION: Meeting is rescheduled for November 9, 2005. It was also decided that a site in Seattle may be utilized.

9. New Items

- **HPQA Draft Policies**
 - Investigative Mental and/or Physical Examination Policy
 - Continuing Education Audit Policy
- **Out-of-State Travel**
 - June National Association of Boards (NAB) Conference
 - It was decided that Keith Fauerso would attend on behalf of the Board.

10. Executive Session if needed

- The Board went into closed session at 2:35 pm.

11. Closing – Meeting adjourned at 2:56 p.m.